



澳門大學  
UNIVERSIDADE DE MACAU

## 儲物箱租借程序 *Locker Renting Procedure*

- 1) 先到**澳門大學出納處**（行政樓 2 樓）或註冊時出納處設置的櫃檯存款至**電子錢包**。  
Go to the **Treasury Section** (2F, Administrative Bldg.) or **Treasury counter** during registration to deposit your money into your **E-purse Account**.

- 2) 透過校內的**資訊服務站**（行政樓地下和一樓，大豐樓平臺，東亞樓 9 樓，N102 電腦室、體育館、圖書館地下和二樓），將電子錢包的存款轉至你的**網上支付戶口**。（小儲物箱租金為澳門幣 40.00 元，大儲物箱租金為澳門幣 80.00 元）

Transfer the amount MOP40.00 for a small locker or MOP80.00 for a large locker into your **On-line Payment Account (OPA)** through **Kiosk** (GF and 1F of Administrative Bldg, Podium of Tai Fung Bldg, 9F of EAH, N102, Sports Complex, GF and 2F of Library) from your **E-purse Account**.





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- 3) 在租借期間（見儲物箱租借須知），登入“資訊系統網上服務”網頁 (<http://isw.umac.mo>)，單擊“儲物箱租借服務”連結。

Access to the “Information System Web Services” (<http://isw.umac.mo>), and click the “Locker Renting Service” link in the renting period (Refer to Locker Rental Information).



- 4) 登入儲物箱租借服務網頁（使用學生資訊網上服務帳戶及密碼）。如果**電子錢包**沒有存款及沒有轉賬至**網上支付戶口**，將不能進入儲物箱租借服務網頁。

Log on the Locker Renting Service System (Using the SIWEB username and password). If you do not have deposit in the **E-purse Account** and not transfer the deposit to **Online Payment Account**, you will not be able to access the Locker Renting Service System.



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The University of Macau  
Locker Rental System

**User Login**

User Name :   
(e.g. TA123456)

Password :

5) 選擇所需要的儲物箱。

Select a locker and submit.

The screenshot shows the 'Locker Rental System' interface. At the top, it displays the user's information: Student ID: 32412413, Name: Tony Ho, GPA: 1.00, and GPA Balance: MOP 140.00. Below this, it indicates the 'Number of Available Lockers : 1090'. There is a 'Direct Locker Rental' section with a 'Locker No.' input field and a 'Rent' button. The main part of the interface is a 'Select Location' section for 'NG - Ground Floor, Academic Building 教學樓地下'. It shows a grid of lockers with their status: Available (green), Rented out (red), and Unavailable (grey). The grid is as follows:

J-2F (105)	TP1 (69)	TM-B (0)	TM-A (0)	J-4F (180)	RA (0)	ILG1 (0)	J-MF (315)	J-3F (315)	J-GF (105)	N1 (0)	<b>NG (1)</b>	WLG1 (0)
878	883	888	893	898	903	908	913	918	923	928	933	
879	884	889	894	899	904	909	914	919	924	929	934	
880	885	890	895	900	905	910	915	920	925	930	935	
881	886	891	896	901	906	911	916	921	926	931	936	
882	887	892	897	902	907	912	917	922	927	932	937	

6) 租借完成後會出現以下的收據畫面。如沒有出現收據畫面，則表示租借程序尚未完成。

The following receipt will be shown after the rental process. If this page does not show, it means the rental process is not yet finished.



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LOCKER RENTAL SYSTEM

Student ID: 62418512 | Name: Grace Liu, 18% | OPA Balance: MOP 10.00 Logout

You have rented a locker. Print

澳門大學學生事務處  
University of Macau  
Student Affairs Office

Reference No.:	0407596	Date:	04/07/2006
Name:	[redacted]	Student ID:	[redacted]
Contact No.:	[redacted]		
Locker No.:	909	Amount:	\$ 40.00
Location:	NG - Ground Floor, Academic Building 教學樓地下		

- 7) 可重新登入“資訊系統網上服務”網頁(<https://isw.umac.mo>)檢查租借紀錄。  
You can access to the “Information System Web Services” (<https://isw.umac.mo>) to check your locker rental record.
- 8) 學生可自行開啓儲物箱。  
Students can open the lockers by themselves.
- 9) 自行購買扣鎖將儲物箱鎖好。  
Use your own padlock to secure the locker.