



Hyatt Regency Macau
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EPMESC IX University of Macau, Macao, November 25 – 28, 2003

GUEST ROOM ACCOMMODATION.

1. Room Rates

The Hyatt Regency Macau is pleased to confirm these special rates to University of Macau – Faculty of Science & Technology. Please note that these rates only apply to the delegates of *The 9th International Conference on Enhancement and Promotion of Computational Methods in Engineering and Science 2003 (EPMESC IX)*.

Room Category

Room Rate

Guest Room	MOP747.50nett (Room only)
Guest Room (Single occupancy)	MOP827.50nett with 1 buffet breakfast
Guest Room (Twin occupancy)	MOP907.50nett with 2 buffet breakfasts

Extra bed is available at MOP287.50nett, up to maximum of one extra bed per room. However, there will be no charge for children under the age of 12 years old.

Maximum capacity per room: 3 adults or 2 adults plus 2 children.

All the room rates are quoted on a per room, per night basis, inclusive of 10% service charge and 5% government tax.

2. Main Group Dates.

Arrival Date : [November 24, 2003](#)

Departure Date : [November 28, 2003](#)

3. Room Reservation

Room type and special request are subject to availability. Room package allotment is limited on a first come first serve basis and to be confirmed by receipts of payment only or hotel confirmation letter. **Note the reservation deadline for this event will be on [November 01, 2003 \(Saturday\)](#). Any additional booking after this date will be subject to hotel's availability.**

4. Service Available to Guests.

- Unlimited use of the outdoor swimming pool (cooled in summer and heated in the winter time), health spa for both male and female (except massage), a fully equipped fitness centre and aerobics studio
- Free shuttle transfer to and from the Macau Ferry Pier and the city on a daily basis
- Television with CNN, NHK & Star TV
- Movielink, our latest in-room movie system, with on-screen messaging capability
- Coffee/tea making facilities

- Sports facilities on a pay-per-usage basis include tennis, squash, multi-purpose court, table tennis and billiards/snooker (please contact Taipa Island Resort or Concierge for reservation)
- Baby Sitting and Child Care Centre at a minimal surcharge

5. Breakfast Charges.

For additional breakfast, it is available at the A Pousada where a la carte menus and Buffet Breakfast is served. The Buffet Breakfast is priced at MOP 154 nett inclusive of 10% service charge per person.

6. Extensions of Stay.

We would be delighted to honour the group rate one night prior to and one night after the main group dates, that is [November 23, 2003](#) and [November 28, 2003](#). However additional reservation requests will be subject to availability only.

7. Turbojet or Helicopter

Hyatt Regency Macau can assist with purchase of ferry or helicopter tickets to or from Hong Kong with 1 working day advance notice. A 10% service charge will be applicable. It is the ferry company's policy that once purchased, tickets are not refundable or exchangeable.

8. Check-in Time

Hotel rooms are generally available for guest check-in after 2:00pm. Guests arriving prior to this time will be allocated rooms as soon as they become available. For all guaranteed early check-ins, we strongly recommend that you reserve the rooms the night before in order to guarantee early check-in.

9. Check-out Time

Check-out time is 11:00am. Guests requiring special consideration for late check-out should make their request when placing reservations. Rooms may be extended until 6:00pm subject to availability at a charge of MOP 373.75 nett (50% of the group rate) inclusive of 10% service charge and 5% government tax per room. After 6:00pm, rooms will be charged at full group rate.

10. Billing Instructions

It is understood that individual guests will be responsible for their own accommodation as well as incidental expenses. All charges incurred will be settled by individual guests upon departure.

Deposit

A guaranteed deposit (full payment of the booking) for the accommodation is required upon confirmation.

Bank Details

The deposit must be received in the form of cash, telegraphic transfer or credit card payment. Please take into account that all company checks or local checks will take one week to process. The bank account details are as follows:

For Macau Patacas

Account Name : Macau Hotel Co Ltd

Account No. : 001-104561-002

Bank Name : The Hongkong & Shanghai Banking Corporation Ltd.

Bank Address : No. 639, Avenida da Praia Grande, Macau

In order for us to trace for receipt of funds this end, please fax a copy of the telegraphic transfer remittance / requisition slip directly to my attention for our records. For the credit card payment, please send the enclosed completed form to hotel for settlement.

11. Cancellation Policy

Any cancellation received within 72 hours prior to the arrival date will not be accepted. For guaranteed reservations, a one-night room charge will be levied in the event of no-show or late cancellations.