

# improve your **english**

**with**

the english writing and communication centre (crew)

## **consultations**

**every weekday 9:30-5:30**

**library g/f**

## **chatrooms**

**mon-thurs 11:30-12:30**

**thurs-fri 2:30-3:30**

**library 209-4**

## **workshops**

**sign up in the crew office**

## **the ewcc review**

**submit your writing**

**before February 12**

**8397 8182 library g/f ewcc@umac.mo**

Improve your **English** writing skills with the  
**English Writing and Communication Centre**  
 (Formerly known as CREW)  
**Sign up for 2012 spring workshops now! It's free!**

Workshop Titles	Time	Date	Venue
<b>1. Basic Essay Structure</b> -Learn how to organize your ideas in English writing	11:30-13:00	08/02	ILG120
<b>2. Résumé and Cover Letter Writing</b> -Learn how to write a winning résumé and cover letter	14:30-16:00	08/02	ILG120
<b>3. Presentation Skills</b> -Learn to build your confidence when talking in front of people	11:30-13:00	15/02	ILG120
<b>4. Avoiding Plagiarism</b> -Learn how to borrow others' ideas without copying their language	14:30-16:00	15/02	ILG120
<b>5. Business Letter Writing</b> -Learn how to write appropriate, concise and effective business letters	11:30-13:00	22/02	ILG120
<b>6. Avoiding Chinglish</b> -Learn how to avoid using Chinese-like English	14:30-16:00	22/02	ILG120
<b>7. Taking Essay Tests</b> -Learn how to handle timed-writing and write an essay in 30 minutes	11:30-13:00	29/02	ILG120
<b>8. Connectors (E.g.: Although &amp; Though)</b> -Learn how to use linking words to write a coherent essay	14:30-16:00	29/02	ILG120
<b>9. MLA Documentation Style</b> -Learn how to do in-text citations and write a bibliography in MLA style	11:30-13:00	14/03	ILG120
<b>10. APA Documentation Style</b> -Learn how to do in-text citations and write a bibliography in APA style	14:30-16:00	14/03	ILG120
<b>11. Chicago Documentation Style</b> -Learn how to do in-text citations and write a bibliography in Chicago style	14:30-16:00	14/03	L217-4
<b>12. English Poetry Writing for Fun</b> -Learn how to create an English poem	11:30-13:00	21/03	ILG120
<b>13. Using Modifier (E.g.: Almost, Only &amp; Merely)</b> -Learn how to place modifiers correctly	14:30-16:00	21/03	ILG120

**Maximum number of students for each workshop: 15**

**Reserve your spot at English Writing and Communication Centre,  
 G/F UM Library**

**or [crew@umac.mo](mailto:crew@umac.mo)/[ewcc@umac.mo](mailto:ewcc@umac.mo)**

**8397 8182**