

Nomination

Nomination should be made by a letter of nomination, including the name, position and necessary contact information of the nominee.

Application

Application materials must include:

- 1. a cover letter, which addresses the applicant's qualifications for, and interest in, the position, and a statement demonstrating how the experience, personal qualities and qualifications match the requirements of the position;
- 2. a detailed curriculum vitae;
- 3. the names, email and business addresses, and home and business telephone numbers of at least three referees.

Applications should be submitted preferably on or before **February 1, 2014** to:

Human Resources Office, University of Macau Av. Padre Tomás Pereira Taipa, Macau, China Email: <u>VRAA.recruit@umac.mo</u> Tel: +853 8397 8684 or +853 8397 8593

The position will remain open until filled. The University has appointed Heidrick & Struggles International, Inc. to assist in the search process for this position. Review of applications and nominations will commence immediately. Applicants may consider their applications not successful if they were not invited for an interview within 3 months of application.